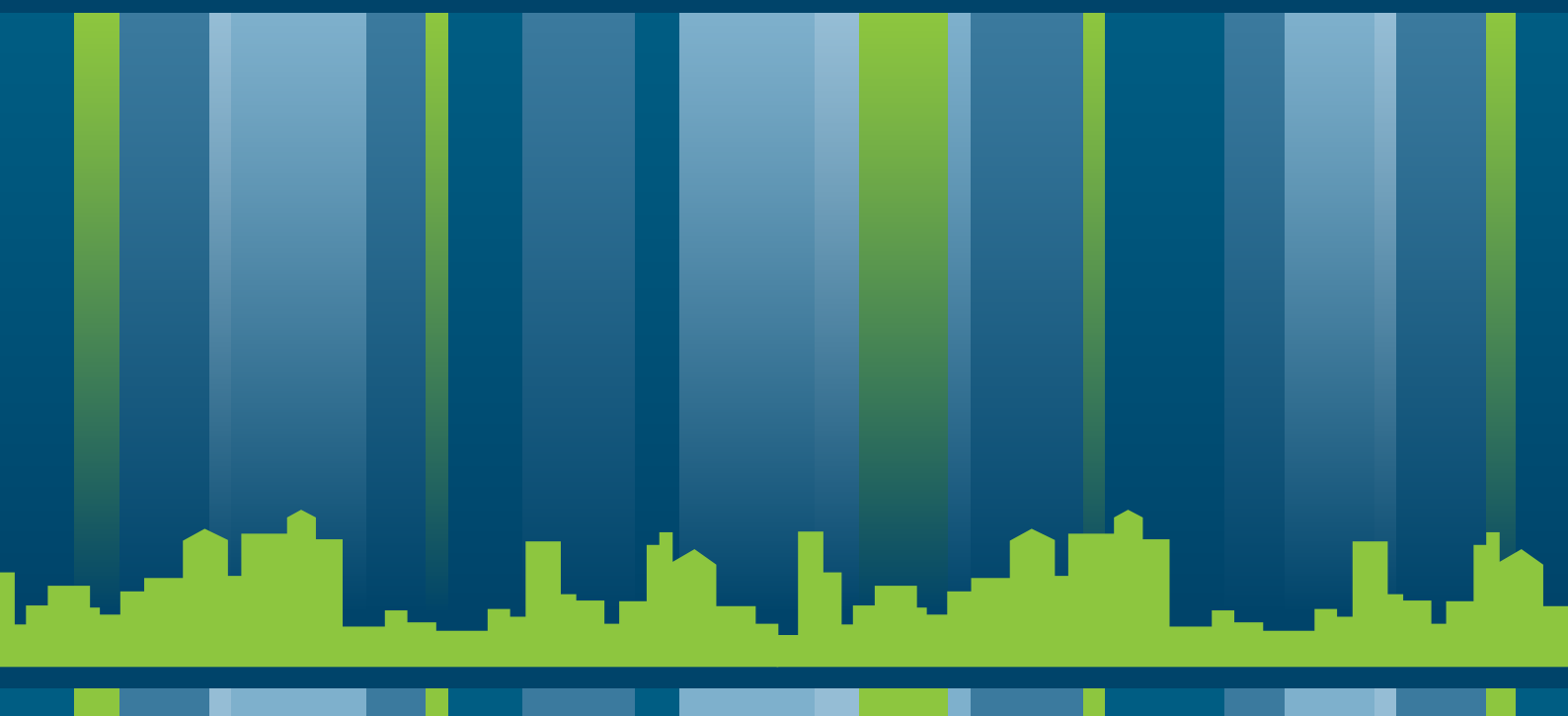


# Annual Report 2010

## **Capital City**

Local learning and employment network



**CITYLLEN**

The School Business Community Partnership Brokers program in Victoria is delivered through the Local Learning and Employment Network initiative funded by the Australian and Victorian Governments under the National Partnership on Youth Attainment and Transitions, a joint initiative of the Australian and State and Territory Governments.

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# Chair's report

I have great pleasure in presenting the 2010 Annual Report for the Capital City Local Learning and Employment Network (City LLEN). I would also like to thank all those people, organisations, members, staff and the Committee of Management who have supported the LLEN and worked together in partnership to achieve the excellent outcomes achieved in 2010 and preceding years. This will be my final report to the LLEN community as I step down from my role as Chair, mid 2011.

Following the decision in 2009 by the Council of Australian Governments (COAG) to form a National Partnership on Youth Attainment and Transitions; 2010 saw the City LLEN re-focus our strategic plan to align with the objectives of the new requirements under the Australian Government's School Community Partnership Broker program. This resulted in ensuring our partnership initiatives continued to support the transitions, retention and re-engagement of young people in the City of Melbourne but also the requirement to include the following four stakeholder groups:

- Education and Training providers
- Community Organisations
- Business and Industry, and
- Parents and Families.

As we were already working across these groups this requirement was easily incorporated into our plan. However, the new 'enhanced LLEN' is also required to extend our partnership work to include supporting the outcomes for young people aged from 10 years where previously we worked on strategies and initiatives aimed at supporting the 15 to 19 year old cohort. The new enhanced LLEN also meant we would receive funding from the Australian Government, with the funds being channelled through to the LLEN Network via the State Department of Education and Early Childhood Development (DEECD) who continue to support and guide the LLEN program.

For those of you who are new to the LLEN network; we commenced in 2002 in response to the initiative of the State Government who created 31 not for profit incorporated associations across Victoria. The Capital City LLEN was specifically set up to represent local stakeholders in the City of Melbourne and to form partnerships that broker strategic collaborative initiatives to address issues associated with early school leavers. This translates to retention strategies for secondary schools, transition initiatives, careers and business and industry partnerships to assist successful pathways and

for our especially for our LLEN; re-engagement strategies for those young people who left school prior to completing Year 12.

The City of Melbourne attracts a high transient and disengaged population and acts as a magnet for the marginalised from across the state. Many of the young people requiring high needs interventions from youth service providers in Melbourne are the basis of our strategic goals surrounding re-engagement. Our first major re-engagement strategy aimed at homeless, at risk of homelessness and for other early school leavers experiencing barriers to participation was the **ReTale Melbourne** partnership. Commencing in 2008 this program delivered by the Centre for Adult Education (CAE) and with major support from the Melbourne East branch of the Victoria Police (and the Salvation Army and ANZ Trustees) continues to provide excellent accredited learning and pathway opportunities for some of our most at risk young people.

I am also pleased to report that our second major re-engagement strategy **Evolution**, aimed at the most disengaged cohort of early school leavers; including the homeless and at risk of homelessness commenced

in 2010. Using art as a re-engagement and transition tool, young people are being provided with a second chance and the intensive support required for re-engaging in further education and training. Evolution is providing an invaluable service in contributing to the government's goals for education and skills acquisition and we are very proud of the work done by the LLEN to bring the partners together, develop and write the program funding proposal and program guidelines. Evolution is being delivered in the Signal art space which belongs to the City of Melbourne with youth worker support being provided by Frontyard of Melbourne City Mission and funding from the Newsboys Foundation. Whilst the numbers participating are relatively small, the long term outlook for the young people who completed the program in 2010, who are now enrolled in VCAL or VCE and have had many of their personal issues addressed, have been improved immeasurably when you consider the long term impact of unemployment, lack of education and lack of confidence and reluctance to participate.

These two examples of our partnership brokerage exhibit whole of community approaches, which allows us to incorporate and contribute to the broader national objectives of the COAG agreement, which include:

- All young Australians become successful learners, confident and creative individuals, and active and informed citizens
- All young people gain the skills, understandings and connections, and have health and wellbeing outcomes to make successful life choices
- Australian schooling promotes excellence and equity, and
- All young people experiencing high levels of disadvantage including those from low SES backgrounds and Indigenous Australians will achieve improved education and transition outcomes.

As a small LLEN, with only 2 staff, the Capital City LLEN continues to 'punch well above its weight' by achieving a range of significant outcomes. We are pleased that our capacity to tailor our LLEN's partnership activities in a complex, changing cultural and policy environment; facilitates tangible, successful outcomes that directly impact the successful transitions of disadvantaged young people.



Whilst I am resigning from the position as Chair of the LLEN, I will remain on the Committee of Management and look forward to further developments and partnerships initiated by the Capital City LLEN.

Once again, a very warm thank you to our partners for their hard work in delivering the challenging coal face work with our young people and to my fellow Committee of Management members for their continued support of the Capital City LLEN. Finally, a very special thank-you to our Executive Officer; Louise Smith and Project Officer, Gabby Bull for their commitment and hard work supporting the work of the LLEN.

**John Davidson**  
**Chair**

# Executive Officer's report

Looking back on 2010, the theme emerging from last year seems to be about *moving on*.... The Capital City LLEN moved into private premises and whilst we appreciated the opportunity to be part of the City of Melbourne's City Village complex of shared space for not for profit organisations, having our own space for the first time has been fantastic. We also moved into delivering the new, enhanced LLEN program (through the federal government's National Partnership Brokers program) and brought to fruition several new partnership initiatives. Also under change was our website, in 2010 we commenced re-designing and writing our website to reflect the changes under the new enhanced LLEN, by the time you are reading this it should be up and running. Please visit: [www.ccllen.org.au](http://www.ccllen.org.au)

And finally, under the theme of moving on, I am pleased to report we have consolidated many of the partnerships and initiatives commenced in earlier years. This allowed us the time to develop and broker new opportunities and partnerships. Continuing in the tradition of ReTale Melbourne – a major partnership delivered by the CAE aimed at re-engaging early school leavers who are homeless, at risk of homelessness or experiencing other significant barriers; the City LLEN brokered

a new program called Evolution. As in many partnerships, bringing together diverse organisations and people; it often takes time and faith to keep pursuing an idea and persuading partners to take bring it to life. But this idea, conceived in 2009 in recognition that there were no art based re-engagement strategies in the City of Melbourne – had the potential to provide a powerful engagement and transition tool for

**I am pleased to report we have consolidated many of the partnerships and initiatives commenced in earlier years. This allowed us the time to develop and broker new opportunities and partnerships.**

some of our most vulnerable young people. Commencing in August and delivered in collaboration between Signal Art Space (City of Melbourne) and Frontyard Youth Services, already we have seen young homeless and at risk of homelessness young people transition into further education and training. In this way the Capital

City LLEN is delivering on our responsibility to broker partnerships that lead to increased completion rates of Year 12 or its equivalent; not to mention enhancing the potential life outcomes for the young people after participating in Evolution in 2010 and ReTale Melbourne over the previous three years.

Another new partnership of which I am also proud of brokering is with Kensington Community High (KCHS) and the AMES Multicultural Hub. The partnership will commence in 2011 to provide a group of at risk Year 10 students with enhanced, applied learning opportunities that are crafted to support increased retention and pathway planning. I look forward to reporting on the success of this new partnership next year.

I am very grateful for the work and support of Gabby Bull, our partnership broker/project officer in 2010 who enabled many of our existing partnership initiatives to continue running successfully and who also created new partnership initiatives for the LLEN. These were the Pathways Discovery Day, the Understanding Education and Training Systems Workshops in North Melbourne and adapting our University High partnership programs for Kensington Community High School (KCHS)

with the First Stop program. Gabby's work contributed to a bumper year for the City LLEN and the knowledge that between us we match the outputs of LLEN's with twice the budget and staff. In 2010 we stopped outsourcing our book keeping role and employed a part time book keeper in house. I would like to thank Tanya Hoger who has done a great job setting up the LLEN's finance processes to easily and professionally meet the government's financial reporting requirements.

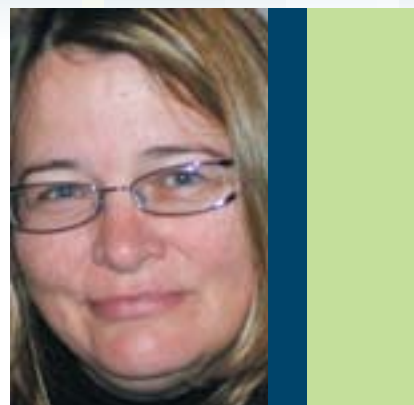
Thank you to all the people, schools, partners and organisations who have crossed our path, attended a network function or worked with us in some way in 2010 – we continue to be very impressed at the dedication and commitment shown to helping and improving the lives of our young people.

No LLEN can successfully function without the support and willingness of our members who volunteer their time to the Committee of Management, they provide the secure foundations for the LLEN to operate effectively and enable the LLEN's staff to focus on the delivery of outcomes in order to meet our contractual obligations. As volunteers with high level, demanding day jobs I am sure together; with all our

stakeholders and partners in the City of Melbourne they share my appreciation of their time and contribution.

Finally; a very, very big thank you to the Chair of the Capital City LLEN, John Davidson who is also the Principal of St Aloysius College in North Melbourne – for his time, patience, great listening skills and support to me and the LLEN over the previous six years. John is retiring from his position as Chair of the LLEN in 2011 and has been incredibly generous in his time, wisdom and considered advice. I have greatly appreciated his contribution, especially when alone at the LLEN and have just needed to talk through a matter with him. I am very pleased to note that John will remain on the Committee of Management after passing on the Chair's role.

**Louise Smith**  
**Executive Officer**



# The year in review

During 2010 the Capital City Local Learning and Employment Network (City LLEN) further consolidated its role as a Stakeholder in the City of Melbourne by collaborating with a wide variety of organisations to enhance the education, training and employment opportunities for disengaged young people and students at risk of becoming early school leavers. A snapshot of our partnership work is summarised on the following pages.

## Evolution

Evolution is a re-engagement strategy designed to assist homeless and at risk of homelessness young people transition into further education, training or employment. The LLEN commenced discussions with potential partners to deliver Evolution in 2009 following our realisation that the City of Melbourne lacked an art based re-engagement program. The Capital City LLEN then brokered a partnership with the following organisations to deliver the program:

- Signal Art Space (the City of Melbourne) – to provide facilities for creating art and an artist to guide, inspire and create opportunities for skills transfer
- Frontyard Youth Services (Melbourne City Mission) – to provide youth workers and refer participants for the program
- The Newsboys Foundation – to provide funding for the youth worker and,
- The Inner Melbourne VET Cluster – to provide pathway support to participants via their Youth Connections program.

Signal Art Space also brought in the University of Melbourne to provide an evaluation and assessment report of the program

to gauge the success of the program to re-engage participants and to inform sustainability and capacity of the program to address the issues identified by the LLEN. The Capital City LLEN developed the program service delivery model, wrote the program guidelines and the successful funding submission to the Newsboys Foundation on behalf of Frontyard. This money was used to employ a youth worker to support the participants during the program. The concept behind Evolution was to reflect the definition of the word – in the hope that participants would change and grow by using art as the 'tools' to attract and transition some of our most disengaged young people.

The first group of participants commenced in August and in December the launch of the gallery exhibition of the participants art work was opened by City of Melbourne Councillor; Jennifer Kanis. Comments made by participants include:

*'I like it, cause it doesn't feel like school, I hated everything about school but I like coming here... you don't get treated like a baby'*

*'I've been showing some people my work back at the refuge – and they are saying how good it was, and could I draw something for them and that felt really good'*



The following information demonstrates that the program has been very successful in engaging the early school leaver cohort and using art as a transition tool to pathway young people into successful outcomes. The very important work of the youth worker assisting the participants is also reflected in the data, as it is their skill and capacity to engage and encourage that is essential to ensuring the participants keep moving forward and believe in themselves to do so.

### Age of Evolution participants

17 years	18 years	19 years and over
60%	20%	20%

### School completion level

Less than Year 9	Less than Year 10	Less than Year 12
20%	20%	60%

### Circumstances of participants

Homeless	Mental Health	Physical Health
20%	60%	20%

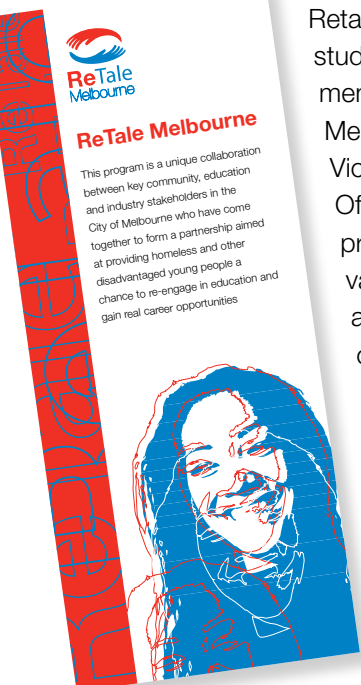
### Outcomes post completion

VCAL in city	TAFE in city	Traineeship
60%	20%	20%

## ReTale Melbourne

In 2010, 24 disengaged early school leavers received another chance to complete their education by enrolling in ReTale Melbourne. Commencing in 2008, this partnership program provides a non-mainstream approach to education, training and work preparation. The Centre for Adult Education (CAE) delivers 'ReTale' from an ideal location, providing a sensitive learning environment and excellent facilities for participants.

Whilst completing their Certificate II in Retail Operations, students also receive mentoring from the Melbourne East Victoria Police Officers who provide highly valued support and a range of activities that support the personal development of participants. Pathways and outcomes for the 2010 cohort



continue to be outstanding and support the ongoing need and viability of ReTale Melbourne and similar programs in the City of Melbourne. The success of the program is demonstrated in the table at the bottom of the page which details the circumstances and outcomes of some of the young people who participated in 2010.

## Mapping the Middle Ground

In partnership with other members of the Inner City Regional Youth Affairs Network (IC Ryan), including the Youth Affairs Council of Victoria (YACVIC), the Inner Eastern LLEN, the City of Stonnington, the School Focused Youth Service and the Office for Youth – the Capital City LLEN assisted with the planning and implementation of the Mapping the Middle Ground event held in May, 2010. We also contributed to the formation of recommendations to the Inter Government Department Committee and the report on the event compiled by YACVIC.

The forum was held to engage local stakeholders in a discussion of issues and strategies

surrounding how to best support the educational attainment and wellbeing of young people aged 10 to 14 years. This was also in response to the change in the LLEN's role as Partnership Brokers to work across the younger cohort. Over 65 representatives from schools, Government, research, youth service providers, family and child services, youth connections and alternative education providers were in attendance. It was also recognised that those students identified by schools as 'at risk' of disengagement in Year 10 or 11, often show earlier warning signs; so one of the requirements of the forum was to tease out what approaches, protocols and support could be provided to schools via Youth Connections or the LLENs and/or recommendations for internal change. There is also a growing understanding and appreciation for the impact a poor or strong transition from primary to secondary school can make on a young person's capacity to do well and engage in secondary school. On the day, which was facilitated by Howard Kelly (education consultant) various discussion cross sectoral discussion groups were held and to paint a picture of the policy

Gender/Age	Previous Education	Circumstance	Transition Outcome
Female, aged 17	Year 10	Anger/Frustration – other emotional issues	Has commenced VCE at the CAE in 2011
Male, aged 17	Year 10	Drifted from school, very disengaged	Has commenced VCAL at the CAE in 2011
Female, aged 17	Year 9	Has run away before, at risk of homelessness	Is returning to a government secondary school in 2011
Female, aged 17	Year 10	Was an A+ student but disenchanted and disengaged so left school.	Is returning to a government secondary school in 2011
Female, aged 16	Year 9	Fell in with a 'bad crowd' and left school	Has commenced VCAL at the CAE in 2011, whilst looking for a job in retail
Male, aged 17	Year 9	Disengaged, at risk of homelessness	Has commenced VCAL in 2011



and practice landscape for young people aged 10 to 14 years, the following guest speakers formed a panel and informed attendees:

- Dr Suzanne Rice, Research Fellow at the Assessment Research Centre at the University of Melbourne
- Megan Moore, Principal, DOXA School
- David Billimoria, Manager, Policy and Review, Student Wellbeing Division, Department of Education and Early Childhood Development
- Gayle Yardley, Principal, Stonnington Primary School
- Di Richter and Mandy Burns (CEO) of the Ardoch Youth Foundation
- Kate Kreveson, Director, Office for Youth, Department of Planning and Community Development, and
- Kerryn Carson, Youth and Family Services, Family Life.

A copy of the Mapping the Middle Ground Report can be obtained by contacting the Capital City LLEN or from YACVIC.

## Pathways Discovery Day

Fifteen year 10 University High School students participated in a Pathway Discovery Day on the Thursday 19th August, 2010. The students visited RMIT, William Angliss and the CAE to find out more about the range of VCAL and other youth programs offered at each institution.

The students who attended were identified as at risk of disengaging from education and/or unsuccessfully completing VCE. University High School offers only VCE based curriculum in year 11 and 12, focusing on academic achievements. The aim of the Pathways Discovery Day was to provide information on alternative options to VCE, demonstrating that VET and VCAL pathways can lead to a successful future career. VCAL and VET programs offer a more hands-on approach to learning, tailored to the students needs. Each educational provider showcased their VCAL, VET and other youth alternative programs offered.

The day was a great success; students indicated they gained valuable information from the Pathway Discovery Day. Students will be followed up by careers teachers and an information session will be held in November to educate parents of the 'at-risk' students around the alternative education options available.

### RMIT

Presentation on VCE, VCAL and other youth programs offered at RMIT. Information was provided on the current themed VCAL offered at RMIT:

- VCAL Plumbing
- VCAL Electrotechnology
- VCAL Creative Industries.

### CAE

Current senior VCAL students presented a PowerPoint on their own experiences of VCAL and provided information around each component of their program. The CAE students then guided the group around the campus, and provided encouraging VCAL advice and experiences to the University High students.

## William Angliss

Students were guided through the Institute, showcasing the state of the art facilities, touring the different departments:

- Tourism
- Baking
- Meat processing
- Hospitality
- Resort management
- And more.

The University High students then enjoyed lunch in the William Angliss training restaurant, demonstrating WAC students participating in practical work experience.

## Youth Alternative Education Network (YAEN)

In 2010, three YAEN meetings were held. Developed in 2009, the Capital City LLEN initiated a new Youth Alternative Education Network in response to the needs of alternative education providers in the inner Melbourne area. This gap was identified following consultations with our partners and individuals leading to the realisation that smaller, not for profit registered training organisations were unable to tap into the existing VCAL, VETiS and School based networks. The aim of the network is to assist the transition of at risk young people who left mainstream schooling prior to Year 12 who are now attending non mainstream providers of alternative education. Typically, these students, are similar in disadvantage profile to those participating in ReTale Melbourne in that they share significant barriers, such as drug and alcohol substance abuse issues, homelessness, criminality and poor domestic environments both financially and emotionally. Attendees hear from guest speakers on relevant youth

issues, share best practice and discuss common concerns and issues to help assist them support their students and provide the opportunity to build networks that support job satisfaction.

## Youth Pathways Forum

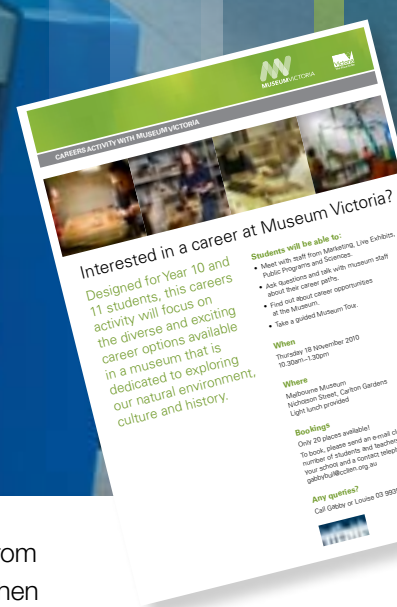
In partnership with the Inner Eastern and Gateway LLEN's, the annual Youth Pathways forum was held in August for students attending non-school based VCAL programs in all of our regions. The forum brought together a range of employers and guest speakers to provide vocational career advice and fun, interactive activities. Industries represented included: nursing, youth work, aircraft maintenance, hair and beauty, the Victoria Police and hospitality. The aim of the forum is to demonstrate to young people that a range of different life stories and career pathways can lead to success and career satisfaction without completing VCE but by completing VCAL or TAFE courses or returning to education and training after leavings school.

## Understanding the Education and Training System Workshops North Melbourne

In partnership with our Youth Connections provider; the Inner Melbourne VET Cluster, the North Melbourne YMCA and Swinburne TAFE's First Stop program we developed and participated in the delivery of workshops for youth workers, case managers and other welfare workers supporting young people residing in North Melbourne public housing estates. The purpose of the workshops was to equip the support workers with the knowledge and skills needed to guide their clients (aged 10–19 years) into contemporary non mainstream education options.

## Partnerships in Carlton

Together with a number of local Carlton organisations the City LLEN was a member of several networks and other groups meeting to support the increased participation and welfare of disadvantaged residents of Carlton (the LLEN focusing on youth). In 2009 the City of Melbourne in a joint initiative with the Department of Planning and Community Development implemented the Opportunities for Carlton (OFC) initiative providing much needed funding to collaborative, local based partnership initiatives. The other organisations we primarily work with through the OFC are: the Carlton Church of All Nations, Drummond Street Services, Carlton Primary School, Carlton Neighbourhood House, the City of Melbourne and the Carlton Public Tenant Employment Program. The City LLEN plays an active role in the OFC Work and Learning Group partnership, in 2010 this resulted in a number of opportunities to implement strategies and initiatives to support at risk young people (and their families). By way of example of one of our OFC partnerships the Digital Carlton Project was developed to bridge the digital divide for disadvantaged Carlton residents in order to increase IT access, provide skills development and training, literacy and numeracy training, engagement tools as well as employment readiness and online pathways for community participation. Together with the other partners this program was developed and a program tender written in 2010 for implementation in 2011. Other initiatives the LLEN was involved in were the Family Literacy Project, the re-development bid for Carlton Primary School consultations and proposal and the Church of All Nations Employment



pathways initiatives for young people from the Horn of African communities into apprenticeships.

## Melbourne Museum Careers Day

In partnership with the Melbourne Museum of Victoria an industry careers activity day was held in November for secondary school students from the City of Melbourne and Inner Eastern regions. The aim of the day was to showcase a range of different career options offered at the Museum Victoria, through guest presenters.

Museum Victoria employs almost 700 staff. These include curators, collection managers, research associates, customer service staff, marketing and public relations staff, live exhibits, preparators, conservators, animal keepers, teachers, human resources officers, exhibition designers, web designers, IT staff and many more.

The guest speakers were asked the following questions: What is it like to work at Museum Victoria? What kinds of jobs are there? What qualifications do you need to work

at a museum? What pathway did you take to be where you are today?

### Guest speakers

**Marketing Department:** Jareen Summerhill discussed her role at the Museum Victoria. Jareen studied computer Science at University and then went on to complete a bachelor of Business majoring in Marketing and Applied Economics. Jareen began her career at the Museum Victoria in a Tourism Marketing role, and has moved roles within marketing department over the years. Jareen is currently the social media and online marketing coordinator, and is responsible for the all online museum marketing material including updating the facebook page and tweeting!

**Live Exhibits Department:** Jessie Sinclair spoke of her exciting work with the 'Bugs Alive' exhibit, and had a small tree on display hiding four camouflaged bugs for the students to find! Jessie studied Entomology at University and found it very difficult to obtain a job straight out of university. She became a volunteer at Museum

Victoria, and from that she was then offered employment in the Live Exhibits Department. She discussed the importance of not giving up on your dream, and that volunteering can be a great way to lead you into employment.

**Public Programs Department:** John Retallick spoke of his very interested and diverse career pathway. John began his working life in a factory, he spoke of the mundane job and how this inspired him to go back to school at the age of 20 and completed VCE. From there, Jon worked in array of fields, from working at a prison to community radio stations. He currently enjoys his job at the Museum Victoria, but spoke of how he would one day like to become a primary school teacher.

**Sciences Department:** Dr. Andi Horvath is a senior curator at Museum Victoria, she spoke of the five degrees that she has undertaken, and that she doesn't think she will ever stop studying. Andi's vast work history has included working in a science circus, working at the CSIRO in science education programs and

lecturing science to future primary school teachers. Andi is responsible producing the museums live podcasts <http://museumvictoria.com.au/accessallareas/podcastadventures/> In Andi's spare time she enjoys working for 3RRR community radio station.

The careers day provided incredible insight into what working at Museum Victoria would entail.

The guest presenters were well prepared and provided an informative and useful overview of Museum Victoria. Each of the speakers was extremely engaging and spoke of their various career pathway. Students had the opportunity to ask questions and to discuss their own future career pathway aspirations with the guest presenters. The focal points that arose from the day were:

- Be true to yourself
- Give life your all
- You have more than one chance at your career
- Always keep your options open

Students enjoyed lunch in the Museum Cafe and then toured the museum with a volunteer guide. The tour was fantastic with the students finding Museum Victoria state of the art facilities to be very interactive and engaging. It allowed the students to explore the museum to see how the staff had applied their skills and contribute 'behind the scenes' to the public displays.

## Partnerships with Schools in the City of Melbourne

As we have reported in the past, the Capital City LLEN has many of the highest achieving government and non government schools in the state resulting in our LLEN focusing less on school based partnerships and more on re-engagement strategies for early

school leavers who find themselves in the city. Having said that; we do provide several valuable and much appreciated partnership initiatives to schools in our LLEN, examples include:

### University High School

- Youth Transitions Workshops – three forums were held for at risk Year 10 and 11 students – including a separate event for parents and families to inform and assist young people to make guided career development pathways and education choices.
- Pathways Discovery Day to visit further education and training providers in Melbourne.

### Kensington Community High School (KCHS)

- With Swinburne TAFE's First Stop we provided career development and pathways forums for their at risk students in Year 10 and 11.
- In partnership with the Adult Migrant Education Services (AMES) Multicultural Hub we brokered a partnership in 2010 that will facilitate a group of KCHS students to gain applied and enhanced learning experiences in the community. The project which will include the painting of a mural on the wall of the Multicultural Hub (which is located opposite the Queen Victoria market.

## Other Networks

The Capital City LLEN is actively involved in a number of other networks that support schools and providers of services to youth at risk or other youth related issues. Some of these are: Melbourne Youth Services Network, Melbourne Student Well-being Network, the Inner City Regional Youth Affairs Network, Carlton Local

Neighbourhood Area Network and the VCAL and Community Education Network run by the Inner Eastern LLEN.

## On Track Connect

Following the consolidation of programs under the federal Government's National Partnerships on Youth Attainment and Transitions, On Track Connect will no longer be delivered by LLEN's and has been given to the new Youth Connections providers. The On Track initiative was designed to track the pathway outcomes of early school leavers and Year 12 completers and to ensure all students have a education, training or employment pathway post school. On Track was a voluntary service and relied on students or their parents completing the appropriate part of their school enrolment form agreeing to participate, for this reason caution should be used when interpreting the results as we are unaware of the percentage of students who wished not to participate in the survey.

In 2009, the majority (72 per cent) of Year 12 school leavers went on to study at university or TAFE, or participated in other forms of education. This is a very high rate compared to most other areas of Victoria, however is also a significant decrease from 85% in 2008. Only 2% were not participating in either education or employment and were looking for work as per 2008. As the City LLEN carried out the *On Track Connect* program to track the outcomes of school leavers, we know that most of the young people who were not participating had extenuating circumstances, of the non participants we spoke to all had health issues with most reporting psychiatric care.

# Committee of Management 2010

John Davidson (Chair)	Principal, St Aloysius College
Tony Mellors (Deputy Chair)	Industry Manager, VECCL
Sally Leavold (Public Officer)	Director, RMIT TAFE
Allan Ballagh (Treasurer)	Director and Vice President, RMIT TAFE
Denise O'Brien	CEO, Centre for Adult Education
Sarah Howe	Manager, Employment Programs, Carlton Church of All Nations
Vicki Maughan	Community Services Manager – VIC/TAS, Mission Australia
Mark Wright	Youth Programs Manager, William Angliss Institute of TAFE
Mark Langdon	General Manager, FMG Engineering
Jeremy O'Connor	Education Manager, Adult Migrant Education Services (AMES)
Jan Golden	General Manager, Centre for Adult Education (CAE)



# Our partners

The Capital City LLEN acknowledges the support and contribution of the following organisations and networks who have worked with us in the City of Melbourne:

AMES	Inner City Regional Youth Affairs Forum	Commissioner
Berry Street		Office of Youth
Brotherhood of St Lawrence	Inner Eastern LLEN	Opportunities for Carlton Network
Carlton African Support Network	Inner Melbourne VET Cluster	Public Employment Tenant Program (Carlton)
Carlton Church of All Nations	Jesuit Social Services – Gateway/Brosnan Centre/Communities Together	Royal Melbourne Institute of Technology University and TAFE
Carlton Horn of Africa Training and Advocacy Project	Kensington Community High School	Salvation Army – Bourke St, Project 614
Carlton Local Area Network (CLAN)	Mackillop Family Services	School Focused Youth Service
Carlton Neighbourhood Learning Centre (CNLC)	Maribryngong and Moonee Valley LLEN	Signal Art Space (City of Melbourne)
Carlton Primary School	Melbourne Citymission – Frontyard	St Aloysius College
Centrelink (Yarra)	Melbourne Metropolitan Fire Brigade	StrEAT Social Enterprise
Centre for Adult Education (CAE)	Melbourne Student Wellbeing Network	Swinburne TAFE – First Stop
Centre for Multicultural Youth Issues (CMI)	Melbourne Youth Services Forum	University of Melbourne
City of Melbourne	Mission Australia	University High School
City of Yarra	Neighbourhood Justice Centre	Victoria Police – Melbourne East
Department of Education and Early Childhood Development – Youth Transition Division and Western Metropolitan Regional Office	Newsboys Foundation	Victoria University
Department of Human Services	North Melbourne Community Centre	Victorian Employers Chamber of Commerce and Industry
Doutta Galla Youth Services	North Melbourne Football Club Learning Centre	Victorian Learning and Employment Skills Commission
Doxa School	North Melbourne Language and Literacy Centre	Western Early School Leavers Program
Drummond Street Services	North Melbourne YMCA	William Angliss Institute of TAFE
Education Access Australia	North Melbourne Learning and Life Centre	Wise Employment
Education Foundation	Office of the Child Safety	YACVIC
Foundation for Young Australians		Young Men’s Christian Association (YMCA)
Gateway LLEN		



# Statement by Management Committee

In the opinion of the Management Committee of the Capital City Local Learning and Employment Network Incorporated:

- a) The accompanying Income Statement and Cash Flow Statement are drawn up so as to give a true and fair view of the result and cash flow of the Capital City Local Learning and Employment Network Inc for the year ended 31 December, 2010;
- b) The accompanying Balance sheet and Statement of Changes in Equity is drawn up so as to give a true and fair view of the state of affairs for the Capital City Local Learning and Employment Network Incorporated as at the end of the financial year, and
- c) At the date of this statement, there are reasonable grounds to believe that Capital City Local Learning and Employment Network Incorporated is able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of the Management Committee

John Davidson:  Date: 14/02/2011  
(Chair)  
Capital City Local Learning & Employment Network

Alan Ballagh:  Date: 14/02/2011  
(Treasurer)  
Capital City Local Learning & Employment Network

# Cash flow statement

For the Year Ended 31 December 2010

	2010 \$	2009 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash receipts in course of operations	600,339	434,706
Cash payments in course of operations	(539,828)	(247,279)
<b>Net cash provided by operating activities</b>	<b>60,511</b>	<b>(187,427)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Payments for property, plant & equipment	(1,273)	(6,500)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Hire purchase repayments	(9804)	(6,553)
<b>NET INC/DECREASE IN CASH</b>	<b>49,434</b>	<b>174,374</b>
Cash at the beginning of period	216,418	42,044
<b>Cash at the end of period</b>	<b>265,852</b>	<b>216,418</b>
<b>Made up of</b>		
Cash at bank and short terms deposits	265,399	215,918
Cash on hand	453	500
	265,852	216,418
<b>RECONCILIATION OF OPERATING SURPLUS TO NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>		
Operating surplus/deficit for the year	20,873	(2,051)
Add Depreciation	8,936	11,088
	29,809	9,037
Profit/loss on sale of assets	-	-
Provision of employee entitlements	-	1,280
<b>Net cash used in operating activities</b>	<b>9,037</b>	<b>(7,538)</b>
<b>Changes in assets and liabilities</b>		
Increase/(decrease) in trade creditors	41,445	158,010
Decrease/(increase) in debtors	0	(1,551)
Increase/Decrease in net GST payable	(10,743)	21,931
<b>Net cash used in operating activities</b>	<b>60,511</b>	<b>187,427</b>

# Statement of financial performance

As at 31 December 2010

	2010 \$	2009 \$
<b>Income</b>		
Grants from State Governments	272,688	219,185
Interest Received	6,080	2,626
<b>Total Income</b>	<b>278,768</b>	<b>221,811</b>
<b>Expenses<sup>1</sup></b>		
Accountancy	0	7,000
Advertising and Promotion	2,625	25
AGM and Annual Report Expenses	0	2,710
Audit Fees	2,400	1,200
Fees and Charges	6,462	463
Borrowing Expenses	0	93
Computer Expenses	0	2,674
Conferences and Seminars	0	1,471
Depreciation	8,936	11,069
Contractors	583	821
Fringe Benefits Tax	0	5,963
General and Other Expenses	6,494	90
Insurance	2,558	1,291
Internet and Website Expenses	0	641
Long Service Leave Provision	0	5,454
Materials and Supplies	1,750	382
Meetings and Function Expense	0	2,743
Minor Equipment	1,150	0
Motor Vehicle Expenses	7,575	8,238
Postage, Printing and Stationary	0	1,774
Programs & Projects	4,267	6,742
Rent	18,681	7,023

# Statement of financial performance

As at 31 December 2010

	<b>2010</b>	<b>2009</b>
	<b>\$</b>	<b>\$</b>
Repairs and Maintenance	229	21
Salaries	154,003	125,300
Other Salary related costs	12,005	0
Annual Leave Provision	0	6,194
Staff Amenities	0	630
Staff Recruitment	0	551
Staff Training	2,090	1,168
Subscriptions	0	800
Superannuation	12,915	14,398
Telephone and Communication Expenses	11,678	4,256
Travel and Accommodation	0	1,495
Utilities	1,495	0
Workcover	0	1,182
Total Expenses	257,895	223,862
<b>NET PROFIT FOR THE YEAR</b>	<b>20,873</b>	<b>(2,051)</b>

## Note 1 COMPARATIVE FIGURES

Comparative figures cannot be used for analysis purposes, as there were changes introduced by the Government requiring re classification of expense categories for year ended 31 December 2010.

# Statement of financial position

As at 31 December 2010

	2010 \$	2009 \$
<b>Members Equity</b>		
Retained Earnings b/forward	53,457	55,508
Net Profit for the Year	20,873	(2,051)
Members Equity	74,330	53,457
<b>CURRENT ASSETS</b>		
Cash at Bank cheque account	3,033	11,632
Cash at Bank online saver account	262,366	204,286
Cash at hand	453	500
	265,852	216,418
<b>Other Current Assets</b>		
Unexpired Borrowing Costs	257	257
Prepaid FBT Instalments	2,876	2,876
Deferred Input Tax Credits	1,132	1,132
Total Current Assets	270,117	220,683
<b>NON-CURRENT ASSETS</b>		
Office Equipment at Cost	24,128	22,855
Furniture and Fittings at cost	1,733	1,733
Less Accumulated Depreciation	(13,209)	(9,283)
Motor Vehicle at cost	35,427	35,427
Less Accumulated Depreciation	(13,715)	(8705)
Office Rental Bond	1,250	1,250
Total Non-Current Assets	35,614	43,278
<b>TOTAL ASSETS</b>	<b>305,731</b>	<b>263,961</b>

# Statement of financial position

As at 31 December 2010

	2010 \$	2009 \$
<b>CURRENT LIABILITIES</b>		
Creditors	20,046	0
LLEN Mastercard	1,756	0
Accrued Expenses	675	675
Re-imbursements	66	66
Payroll	3,652	2,642
Prepaid DEECD Funding	169,940	167,274
Total	196,135	170,657
Hire Purchase Creditors	6,534	9,803
Less Unexpired Terms Charges	(308)	(106)
	6,226	9,697
GST Payable	30	10,773
PAYG Withholding	2,866	(5468)
Provision for FBT	0	1685
	2,896	6,990
Employee Entitlements	(543)	(543)
AL Provisions	15,978	10,893
LSL Provisions	10,709	6477
	26,144	16,827
Total Current Liabilities	231,401	204,171
<b>NON-CURRENT LIABILITIES</b>		
Hire Purchase Creditors	0	6,535
Less Unexpired Terms Charges	0	(202)
	0	6,333
<b>TOTAL LIABILITIES</b>	<b>231,401</b>	<b>210,504</b>
<b>NET ASSETS</b>	<b>74,330</b>	<b>53,457</b>

Capital City Local Learning and Employment Network Inc.  
[www.ccllen.org.au](http://www.ccllen.org.au)  
Suite 207, 430 Little Collins Street, Melbourne, VIC, 3000

*Working with the Department of Education and Early Childhood Development*

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